



The Eastern Railway Employees' Co-Operative Bank Limited.

Ref. No. : E/ADMIN/24-25/ATM_ASN/176

Dated : 11/03/2025

TENDER NOTICE

Sealed quotations are invited from reputed vendor to quote their possible rate for the construction of new ATM Counter & other allied work at the Bank Premises of The Eastern Railway Employees' Co-operative Bank Ltd., Asansol Branch, situated at Station Road, Asansol, P.O.-Asansol, Dist.: Paschim Barddhaman, Pin-713301 (W.B), subject to the following terms and conditions.

Last date for submission: 25-03-2025 (05:00 P.M.)

Place of submission:

The Eastern Railway Employees' Co-operative Bank Ltd.
Asansol Branch
Station Road, Asansol
P.O.- Asansol, Dist.-Paschim Braddhaman
Pin-713301 (W.B.)
Mob.- 8250647382 / 6292121050

Tenders will have to be submitted in two parts i.e. (i) **Technical Bid** and (ii) **Financial Bid** in separate sealed covers indicating (a) the type of Bid (i.e. Technical Bid or Financial Bid). (b) Name and address of the bidder. (c) Tender No. & date etc. Both these covers will have to be put together in a separate single sealed cover mentioning (a) Name and address of the bidder and (b) Tender No. & date etc.

1. The details of work;

1. A. For ATM Counter-

- i. Brickwork and Mortar work for the ATM Counter having the approximate total size of 6ft by 8 ft with a concrete ceiling height of 9 ft.
- ii. Partitioning ATM counter gate and Bank entrance gate by half brickwork and half railing as per requirement of the site.
- iii. Flooring works with cement & tiles for inside and front side of the ATM Counter as per requirement of the site.
- iv. Wall tiles for Partitioning wall and its opposite wall, as per requirement of the site.

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Regd. Office : 17, Netaji Subhas Road, Kolkata – 700001

Admn. Office : 10, Strand Road, Kolkata – 700 001; Tel. : Secretary (D) 2243 0455; Admin. : 22489328

Fax No.: 2243 8395



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- v. Making putty & paint work inside the ATM, as per the requirement of the site.
- vi. Corrugated steel sheet shade and allied metal frame above the entrance of the ATM counter.
- vii. Electricity Connection for inside & outside the ATM Counter as per requirement of the site.
- viii. Installation of AC (Voltas 1 Ton. Five Star) inside the ATM counter.
- ix. Carpentry work including material for medium size storage / cupboard inside the ATM Counter.
- x. Provisioning for Network & CC TV Caballing inside and outside the ATM counter.
- xi. Toughen Glass Door (Half fix and Half door) with all necessary accessories for the ATM Counter, as per requirement of the site.
- xii. Rolling shutter door (Flat) outside the glass door of the ATM Counter, as per requirement of the site.
- xiii. 2 Nos. of Glow Signboard with electrical fittings at the entrance to the ATM Counter, as per requirement of the site.
- xiv. Exterior Paint (Weather shield) for the whole building including boundary walls, ATM counter and all the doors & windows.
- xv. Railing gate for ATM entrance gate.
- xvi. Brickwork and cement work to fencing the tree, as per requirement of the site.

1. B. For inside the Branch-

- i. Provisioning for CC TV Caballing for the Vault Section, if required on the basis of inspection.
- ii. Carpentry work including material for making cupboard inside the branch for document storage purpose, as per requirement of the branch.

1. C. For the roof of the building.

- i. Store room with roof sheet on the roof of the building as per requirement of the site.
- ii. Stairs and floor tiles for the store room.

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- iii. Door for store room.
- iv. Making putty & paint work inside the store room, if required on the basis of inspection.
- v. Racks for storage of documents as per requirement of the site.
- vi. Provisioning for CCTV Cabling, if required on the basis of inspection.
- vii. Electrical connections along with electrical fittings as per requirement.

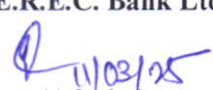
2. A. Technical Bid: The bidder is to provide the following documents in Technical Bid envelope.

- i. Copy of Trade License, PAN & GST Registration Certificate
- ii. Copy of P. Tax Registration Certificate
- iii. Copy of PF and ESI Registration Certificate

2. B. Financial Bid: - The bidder is to provide the financial Bid in Financial Bid envelope.

3. The Bank has reserved the right to cancel / withdraw the tender notice at any time without assigning any reason.
4. The sum of total of all items would only be taken into consideration to have the value of Lowest Quotation and the bidder is to quote all the items. Partial bidding will not be considered.
5. The Technical Bid & the Financial Bid will be opened on 26-03-2025 at 3 p.m. at The E.R.E.C.B. Ltd. Asansol Branch in presence of the members of the Board of Directors and participating bidders.

For The E.R.E.C. Bank Ltd.


11/03/25
Manager (Admin.)

Manager (Admin.)

The E. Rly. Emp. Co-op. Bank Ltd.
Kolkata-700 001

Copy to:

- The B.O.D—for their kind information.
- C.E.O.—for his kind information.
- Branch Manager, Asansol Branch—for his kind information & necessary action.

For The E.R.E.C. Bank Ltd.

Manager (Admin.)

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