



# The Eastern Railway Employees' Co-Operative Bank Limited

Ref. No.

E/ADMIN/24-25/ATM\_JMP/94

Dated :

09/01/2025

## Tender Notice

Sealed quotations are invited from reputed vendor to quote their possible rate for the construction of new ATM Counter & other allied work at the Bank Premises of The Eastern Railway Employees' Co-operative Bank Ltd., Jamalpur Branch, situated at Jamalpur Railway Workshop, Karkhana Marg, Gate No.-1, P.O.-Jamalpur, Dist.-Munger, Bihar – 811214 subject to the following terms and conditions.

**Last date for submission:** 20-01-2025 (05:00 P.M.)

### Place of submission:

The Eastern Railway Employees' Co-operative Bank Ltd.  
Jamalpur Branch  
Jamalpur Railway Workshop  
Karkhana Marg, Gate No.-1,  
P.O.-Jamalpur, Dist.-Munger,  
Bihar – 811214  
Mob.- 7980050134 / 6292121053

Tenders will have to be submitted in two parts i.e. (i) **Technical Bid** and (ii) **Financial Bid** in separate sealed covers indicating (a) the type of Bid (i.e. Technical Bid or Financial Bid). (b) Name and address of the bidder. (c) Tender No. & date etc. Both these covers will have to be put together in a separate single sealed cover mentioning (a) Name and address of the bidder and (b) Tender No. & date etc.

### 1. The details of work;

#### A. For ATM Counter-

- i) Brickwork and Mortar work for the ATM Counter having the approximate size of 8ft by 10ft with a ceiling height of 10ft.
- ii) Flooring works with cement / tiles for inside & outside of the ATM Counter, as per the requirement of the site.
- iii) Making putty & paint work, as per the requirement of the site.



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**Regd. Office : 17, Netaji Subhas Road, Kolkata - 700 001**  
**Admn. Office : 10, Strand Road, Kolkata - 700 001; Tel. : Secretary (D) 2243 0455; Admin. : 2248 9328**  
**Fax No. : 2243 8395**



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- iv) Metal Frame Structure including corrugated steel sheet roofing for the ATM Counter, if required on the basis of the inspection.
- v) False Ceiling and arrangement of all types of electrical wiring, as per the requirement of the site.
- vi) Electricity Connection for the ATM, Air Condition & lights inside and outside the ATM Counter.
- vii) Supplying of Air Conditioning unit for the ATM Counter.
- viii) Carpentry work including material for medium size storage / cupboard inside the ATM Counter.
- ix) Provisioning for Network & CC TV Caballing.
- x) Toughen Glass Door with all necessary accessories for the ATM Counter.
- xi) Rolling shutter door outside the glass door to the ATM Counter.
- xii) Glow Signboard with electrical fittings at the entrance to the ATM Counter.
- xiii) Corrugated steel sheet shade and allied metal frame above the entrance to the ATM Counter.
- xiv) Shifting of outdoor Air Conditioning units near the entrance of the ATM Counter.
- xv) Trimming of a tree obstructing the rear side of the ATM Counter.

## **B. For inside the Branch-**

- i) Electrical Wiring and Clamps for Lights and Fan inside the Vault /Strong Room.
- ii) Gate Behind the Token and Passbook printing counter.
- iii) Cupboard / Rack / Drawer at the BM' cabin, Cashier's Room, Token and Passbook printing Counter.

## **2.A. Technical Bid:-**

The bidder is to provide the following documents in Technical Bid envelop.

- i) Copy of Trade License, PAN & GST Registration Certificate
- ii) Copy of P. Tax Registration Certificate
- iii) Copy of PF and ESI Registration Certificate



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## 2.B. Financial Bid:-

The bidder is to provide the financial Bid in Financial Bid envelop.

3. The Bank has reserved the right to cancel / withdraw the tender notice at any time without assigning any reason.
4. The sum of total of all items would only be taken into consideration to have the value of Lowest Quotation and the bidder is to quote all the items. Partial bidding will not be considered.
5. The Technical Bid & the Financial Bid will be opened on 21-01-2025 at 3 p.m. at The E.R.E.C.B. Ltd., Jamalpur Branch in presence of the members of the Board of Directors and participating bidders.

For The E.R.E.C. Bank Ltd.

  
Manager (Admin.)

**Manager (Admin)**  
The E. Rly. Emp. Co-op. Bank Ltd.  
Kolkata-700 001

Copy to:

- The B.O.D—for their kind information.
- C.E.O.—for his kind information.
- Branch Manager, Jamalpur Branch—for his kind information & necessary action.

For The E.R.E.C. Bank Ltd.

  
Manager (Admin.)



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