

The Eastern Railway Employees' Co-operative Bank Ltd.
10, Strand Road, Kolkata – 700 001
NOTICE

No: COMP/HW/ENQ/17-18/02
Date: 11th August 2017

The Bank has decided to invite quotations for delivery, installation & commissioning of different PC & other accessories to be installed at Bank's Asansol branch (Near Asansol Railway Station). The hardware and system software details are mentioned below:

Sl. No.	Item Description	Qty	Rate (Rs.)	Tax	Total Cost (Rs.)
1.	HP Commercial Desktop PC Intel i3-6100, Intel H110 Chipset Motherboard, 4GB DDR4 RAM, Onboard Graphics, upto 32GB RAM -DDR4, 1 x PCIe x16,(1) PCI Express x1 ,(1) PCI 2.1, 8 USB Port, AV TPM 1.2, 180W APFC Chassis , VGA / DVI-D supports dual display, With Serial Port 1TB HDD, DOS, DVD RW, 18.5" TFT, USB Keyboard & Optical Mouse, 3 years Onsite warranty	2 Nos.			
2.	WinPro 10 SNGLOLPNL Legalization GetGenuine (to be downgraded to Windows 7) to be installed at client PCs	2- user			
3.	MS Office Standard 2016 SNGL OLP NL to be installed at client PCs	2- user			

The commercial terms and conditions is mentioned below:

A. Supply, Installation & Commissioning Schedule:

The entire hardware and networking components mentioned in the order should be supplied within 7 working days from the date of placement of the order, at our HO, 10, Strand Road, Kolkata – 700 001. After we deliver it to our Asansol branch within 7 days, it should be installed and commissioned within 3 days at our **Asansol Branch, Station Road, Near Railway Station Bus Stand, PO – Asansol, Dist – Bardhaman Pin – 713301**. No piecemeal delivery will be entertained. **Normal OS (Windows 10) and other driver software should be loaded by the vendor.**

B. Payment Terms:

100% payment will be released within 10 working days from the date of issue of certificate for commissioning for all items at Asansol branch. **Payment will be made from Head Office, 10, Strand Road, Kolkata – 700 001.**

C. Warranty:

On-site maintenance warranty should be provided by the vendor for all items supplied, installed and commissioned as per OEM.

D. Warranty services required:

The warranty services should include at least the following:

- a. The vendor should provide us the service to install and reload the software in client machines (in case it is required later) within the warranty period as per your warranty support.
- b. Standard software if required may be reloaded at any time during warranty period
- c. The vendor should resolve problems, if any, on live updates and version upgrades at our site.
- d. Regarding warranty service Bank's responsibility will be limited to book the service call in vendor's office only over phone. The service should be provided either by the vendor or by the principal manufacturer in due time as mentioned below.

E. Service related Issues:

- i. All service calls are to be attended physically within next working day.
- ii. The hardware should be made functional within 6 hours of attending the call. The hardware should be put in working condition latest within the next working day of the registration of service call, if registered before 12 Noon, otherwise 1 more day will be available for rectification. The problem should be rectified to the entire satisfaction of the user / manager. If necessary some driver software & other common software to be arranged and reloaded in the PCs to make it functional. Necessary data transfer required also should be done, if required.
- iii. It is preferable to provide a replacement of a hardware item, if it becomes non-functional during warranty period. No PC, Printer and other hardware and accessories will be allowed to move out of the office for repair unless a replacement is provided in working condition.
- iv. Printer head, plastic parts, drum, toner & consumables are exclusive of this contract.
- v. For replacement of all consumables, which involves cost to be borne by the bank, prior verbal sanction of the approximate cost should be obtained from the respective departmental-in-charge / manager. All replaced consumables should be handed over to the bank.
- vi. The bank will provide your authorised service persons full and free access to the PC / Printer on call and will also provide necessary infrastructure like Electrical Power, Table, etc. All the tools & tackles are to be brought by your service person.

In case a PC, Printer & other accessories are not rectified within 7 working days from the date of service call, the bank will reserve the right to get them rectified from other source and the necessary expenses will be charged on the vendor for payment.

We invite quotations in the sealed envelope for the above job from suitable qualified and experienced vendors. Vendors are requested to apply with related credentials and submit in the following address: E R E C Bank Ltd., 10, Strand Road, Kolkata – 700 001.

Above offer is open till 18th August 4 PM.

Sr. System Manager

E R E C Bank Ltd.